



TAUNTON MUNICIPAL AIRPORT COMMISSION

MINUTES OF MEETING
April 26, 2006

Commissioners: Charlie Menard, Chairman
Ed Fowler, Treasurer
Maryan Nowak, Vice Chairman
Bob Adams
Carolyn Basler

Airport Manager: Dan Raposa
Assistant Airport Manager: Joe Lawlor
Recording Secretary: Gwen Borden

Others in Attendance: Fred Terra, Dick Griffith, Dick Rodier, Ed Duncan, Ted Paull,
Steve Manchester
Ned Dawes of Edwards and Kelcey

Meeting called to order at 7:00 p.m. by Chairman Menard.

Airport Engineers Edwards & Kelcey, Projects Update – Ned stated that a lot has been happening this month and distributed a written status report on airport projects and verbally reported for all in attendance. (Refer to Attachment A for specific report). **Item 1A.** Ned reported that the Conservation Commission has signed the Orders of Conditions for the project and that Dan can pick up a copy. Ned stated that as part of the work that TMLP will perform, a pole petition has been submitted to the City Council and will be heard by the Council at the May 2nd, 2006 meeting. Ed asked if the poles to be installed would be striped? Ned responded that the 4 poles on airport property will be striped and 3 poles on South Precinct will not be striped.

Ned asked if there were any further questions or comments on any of the projects? Carolyn noted for the record that she is proud of E&K for the work they do for us, and the presentation they conducted on our behalf at the Conservation Commission meeting.

Secretary's Report of March 29, 2006 – Ed: motion to accept as submitted. Bob: second. All in favor, unanimous. So voted.

Treasurers Report – Ed reported on the financial status of the airport noting Income of \$16,363.02 and Expenses of \$30,949.60 for a Monthly Negative Cash Flow of \$-14,586.58. Ed asked if there are any comments or questions on the report? No questions or comments from the commissioners, Bob: motions to accept the Treasurers' Report and to authorize Ed to submit the bills for payment. Maryan: seconds. All in favor, unanimous. So voted.

Airport Managers Report – Dan reported on the following:

1. **Fuel Survey** – Dan presented the fuel survey and reported that quite a few fuel vendors have not updated their prices on the survey so he has no idea if they have gone up or not. Our current price is \$4.18 per gallon for full service, with \$3.97/gallon for a cash purchase
2. **Airport Users' Forum** – Joe reported that at the April 20th meeting the group discussed the rotating beacon with regards to the sensor and some days it is not operational. Joe said that we'd take a look at it. After talking with Ned this evening, the sensor is not on the rotating beacon but is on the FAA building and the sensor seems clear. Joe is not sure what the problem is but will monitor the conditions to determine when the beacon is working and when it is not. Charlie thanked Joe for conducting the meeting.
3. **Airport Field Day** – Dan is starting to organize the event. Will be having basically the same events as last year but is willing to include more if anyone has any suggestions. Dan will ask Jim Maddigan of CAP if he would like the position of Air Boss for the event. Dan will obtain all the necessary permits for the event from FAA and MAC.
4. **Fuel Inspection** – Dan spoke with Dave Munger of Ascent Technology today and he will get back to Dan to coordinate a time for the inspection in May.
5. **Deteriorating Aircraft** – Dan reported that he has been in contact with the owner of the aircraft. The owner is current on his tie down payment. The owner stated that he has not been

to the airport for some time and was not aware of the condition of the aircraft. He is aware that he needs to move the aircraft by June 1.

6. **Al's Tree Service** – Dan talked to Al and Al will have a crew out here soon to complete the clearing as Dan has directed.

Old Business

1. **Westcoat Drive Signs** – Dan reported that he has received one price quote for the signs and he followed up on one that he asked for 2 – 3 weeks ago. Dan will also contact a sign company in the book and hopes to have some information for the next meeting.
2. **Airport Building Signs** – Dan reported that Greg stated that he hoped to get working on this last month but has not heard anything from him and now Dan is soliciting quotes for different groups of signs and he has not been getting much of a response.
3. **Emergency Asset Plan Review** – Maryan reported that he and Carolyn have edited the plan several times and have put together the best possible plan. Before we have a final document, Maryan suggests a motion be made by the Commission to accept the document. Joe commented that it is a fine document and as far as distribution and in addition to the City, Joe suggests that MEMA be included to receive a copy of the plan. **Ed: motions to adopt the Emergency Plan as a record of the Commission. Bob: seconds the motion. All in favor, unanimous. So voted.** Charlie asked, now that the document has been accepted, is it a document the Commission suggests putting in the drawer and holding for use, is it to distribute to the City, TEMA, FEMA and MEMA for their use and further distribution if they see fit? Maryan stated that to put it in a drawer would be a waste of the time and effort put into it, and suggests running it by the Mayor's office so they are aware of what's available. Also to have the City Solicitor review the document. After it has been reviewed and blessed, develop a list for distribution. Carolyn suggests seeking direction from the Mayor's office and also to send a copy to the Airport Needs Committee Chairperson. Maryan and Carolyn will chaperone the document around and keep the Commission updated. Charlie thanked Maryan and Carolyn for the work they put into producing the Emergency Asset Plan.

4. **Dutra Property Evaluation by Claude Giroux** – Dan has talked with Mr. Giroux but has no information for the Commission on the progress. Charlie asked Dan to contact Mr. Giroux for an estimate of time this will take for the Commission to receive the report. We don't want to miss out on this property if Mr. Giroux is busy.

Dan asked to talk with regard to **fuel discounts for pilots participating in the field day event.** After discussions **the Commissioners agreed that fuel would be available to participating pilots at cost.** Those pilots will be issued a certificate/voucher each time they fuel up. Joe stated that there are new requirements for pilots flying in events such as this, noting that they need at least 200 hours flying time to participate. Also drug testing is a requirement, but if not charging a fee for the flight, then drug testing is not required. For many of our pilots the 200 hours is not an issue. Dan will solicit volunteers via the newsletter and individual letters will be sent to each pilot.

Bob stated that Jon Keeter made a formal complaint with regards to the pilots' lounge stating that the pilots' lounge was open to the public with the back room for members only. Mr. Keeter made a complaint to Bob that he was in the lounge and someone from Bristol Aviation told him that if he wanted to stay it would be a \$200.00. Mr. Keeter stated that he had heard from others who were at the Commission meeting when the pilot's lounge was being proposed, that the front portion was open to the public. Charlie stated that at the meeting it was proposed that the front portion would be open to the public and the back for members only. It was also proposed that the flight school would open the lounge in the morning and close it at night, so that it would be available for anyone during the day, and that is what the Commission accepted. Charlie asked Dan to look into what took place at the lounge. If what the lessees' are doing is different from what was presented, Dan will ask them to the next Commission meeting for an explanation. Ed stated that when he was checking in with Leo during the week Leo had mentioned that a pilot had approached him in the fuel shack and made the same complaint. Ed didn't hear the pilots' name, but Leo had stated that the pilot was upset and wanted

to know who to make a complaint to. Dan stated that it is the same pilot that Bob is talking about.

Bob also received another complaint from someone who had a tarp blowing from Greg Cronin's temporary hangar, get wrapped around the landing gear on his aircraft. Dan will contact Greg with regard to securing his property and inquire as to Greg's intentions for the improvement of the area.

Charlie asked Dan to contact the Park & Recreation Department for clearing of growth on South Precinct Street within the city right of way on both sides of the street from Caswell Street to the Ouellette property.

Fred Terra asked if there was anything new to report on the light in the windsock? Bay State Piping will be coming to check the wires to see why we're not getting juice out there. The work may not have anything to do with them. Evidently they have not done it yet. Charlie asked Dan to check with Ned if he has not heard from Bay State tomorrow. As of this report, the secretary checked with the airport manager who reported that Bay State Piping has repaired the light to the windsock, and it was determined to be a faulty neutral.

Dan stated for the record, that he wants to extend a large "thank you" to Rocky Hannon and Ted Paull and others whose names are unknown to him at this time, for their efforts in cleaning up Middleboro Avenue in the area of the airport. They have been out picking up papers and litter on both sides of the road. Dan would like to publicly acknowledge their efforts. Ted Paull mentioned that making a left turn onto Westcoat Drive from Middleboro Avenue is dangerous with the curve and the overgrowth of the brush. Dan will talk with Park & Rec regarding trimming back brush opposite Westcoat Drive.

Next meeting May 31, 2006 at 7:00 p.m.

Ed: motions to adjourn at 8:21 p.m.. Maryan: second. All in favor, unanimous. So voted.

Project Status
Taunton Airport Commission Meeting
April 26, 2006
Edwards and Kelcey's Update

1. Reconstruct Main Apron & "Crib" Apron, Construct Apron Expansion, and Install Seven Obstruction Lights

- a. Went before the Taunton Conservation Commission on April 10th. They voted to issue an Order of Conditions to the project.
- b. Pre-Bid Conference was on Wednesday, April 12th. A total of five different contractors represented at the meeting. A total of 10 sets of plans sent out to prospective contractors during the bid period.
- c. Bid opening Friday, April 21st. Three bids received with the following results:

Bay State Piping Company, Inc.	\$969,597.00
Northeast Reclamation Corporation	\$988,125.00
UEL Contractors, Inc.	\$1,377,150.00
Engineer's Estimate	\$1,080,720.00

- d. FAA & MAC grant applications have been prepared and will be submitted by the May 1st deadline.
- e. The exact start date for construction will depend on how quickly the FAA grant is issued.

2. Airport Capital Improvement Program

Based on discussions with the FAA, they are still reviewing all the CIPs that were submitted in order to prepare a global CIP for all New England airports that will be submitted to FAA Washington. The FAA is supposed to get back to each airport with a listing of the "approved" projects.

3. Massachusetts Airport Management Association (MAMA) - "On the Hill Day"

The MAMA "On the Hill Day" shall be held on Wednesday, June 7, 2006 from 10:00 AM to 1:00 PM at the State House. More details will be forthcoming from MAMA.